Ad Hoc Graduate Associate Compensation and Benefits Committee  
226 University Hall  
Friday, January 21, 2005  
2:45 to 4:15 p.m.  
Meeting Notes

Present: Briggs Cormier, Jane Evans, Susan Huntington, Larry Lewellen, Susan Marsico, Anne Massaro, Lamar Murphy, Barb Pletz

1. January 10, 2005, meeting notes. No corrections were presented.

2. Program statement for GA, fellow, and trainee leaves. There was extensive discussion of the list of issues and concerns circulated prior to the meeting. The discussion focused especially on matters of governance and funding.
   • Graduate Associate and Fellowship Meeting, February 8. S. Huntington will arrange her schedule so that she can be present for further discussion with the committee. A primary goal will be to build consensus for implementing the GA leave program. It is anticipated that a similar approach will be used for the February 23 meeting of the Council on Research and Graduate Studies. J. Evans will work with S. Huntington to review the assumptions underlying the proposed program.
   • Senior Fiscal Officers’ meeting, January 27. The primary goal of the meeting will be to resolve the funding approach to be used and to build consensus for the program.
   • Funding. The following skeleton was explored.
     o It is probably reasonable to expect that there would be up to 325 extended leaves each year. This figure is derived from the student insurance data of two years ago showing that there had been 130 childbirths and assuming 1.5 times that figure (or 195) for non-childbirth extended leaves.
     o A pool of funds would be available to units/departments after the initial two weeks of leave.
     o Funding for one to four additional weeks of leave would be available from the central pool. For purposes of the funding estimate, three weeks will be used.
     o Human Resources data staff are generating average stipend figures.
   • Consultation, review, and approval process. There was reconfirmation of the importance of sharing the draft document with key university constituent groups, including department chairs and graduate studies chairs. This will be done in early February.

3. Next meeting. No meeting has been scheduled.

4. Adjournment. The meeting ended at 4:15 p.m.

Prepared by Lamar Murphy  
January 24, 2005